

NOTICE OF ANNUAL MEETING, NOMINATION PROCESS & PROCEDURES FOR 2017-18

ANNUAL MEETING DATE: FEBRUARY 21, 2018 AT 6PM. LOCATION: TO BE DETERMINED

USTA-Nevada invites all USTA members to attend the Annual Meeting February 21, 2018 at 6pm. Please RSVP at support@ustanevada.com if you plan to attend. Based on the number of responses, USTA Nevada will choose a venue for the Annual Meeting. Please check back the week of February 1, 2018 to confirm the location. The Annual Meeting will include an update on the organization's programs, progress, and vision. It will also include voting in the new Board members. All USTA members can vote using the ballot and mailing it in by the deadline below. The ballot will be posted on the web site on or around January 15, 2018.

USTA Nevada Board of Directors Nomination and Election Timeline:

Persons interested in applying to the Nominating Committee to be considered for the Board please submit (1) a letter in writing stating your desire to serve and (2) your resume to the USTA Nevada office c/o support@ustanevada.com and director@ustanevada.com by December 22, 2017 at 4pm. You must obtain an official letter from support@ustanevada.com or on USTA Nevada letterhead acknowledging we have received your letter stating your desire to serve and (2) your resume for you to be considered. The letter and resume can also be mailed to the USTA Nevada office at 8550 West Desert Inn Road, Suite 102-174, Las Vegas, NV 89117 and must include a pre-stamped self-addressed envelope so that we can acknowledge the receipt of your letter and resume in writing. This letter must arrive by mail by the December 22nd deadline date.

TIMELINE AS FOLLOWS:

December 22nd, 2017: Deadline for applications. Nomination process is closed, Nomination committee meets to vote for the slate.

By January 12, 2018: Nominating committee presents the slate to the Board of Directors. Board meeting to approve the slate - conference call or email.

By January 15, 2018: Executive Director posts approved slate/ballot onto USTA Nevada website.

February 21, 2018: Slate is voted on at the Annual Meeting.

The following pre-requisites will be used as preliminary guidelines for the USTA-Nevada Nominating Committee during their selection and screening process for USTA Nevada (NTA) Board of Director candidates:

RESUMES SHOULD INCLUDE:

- Past and current volunteer and committee participation for USTA Nevada.
- Volunteer work for other non-profits and/or tennis organizations.
- Candidates with USTA-Nevada committee experience will be strongly considered.
- Should be available if the nominating committee decides to call for a personal interview or to question a resume.
- The interested candidate should submit personal references.
- The candidate may not have any USTA-Nevada outstanding or upheld official protests or grievances as a player or participant within the last eighteen (18) months.
- Candidate must have a schedule that allows and be willing to attend Board of Director meetings and other required activities.
- Candidate must have a desire and disposition that inspires unity and collaboration and not divisiveness.

All of those who apply should meet the following criteria by the nomination deadline:

- Must be a USTA member
- Provide a Letter of why you want to serve
- Provide a resume, including tennis activities and non-profit activities
- Note what USTA-Nevada committee you served on
- Should fit a specific need on the board.
- Have a desire to unify the community and organization
- Have a desire to help fulfill our mission and strategic plan

If you have any questions please email support@ustanevada.com

POSTED TO WEBSITE OCTOBER 19, 2017